

### Protest in Harmony Co-ordinator Check List

Event	Date	Time
<b>BEFORE EVENT</b>	<input checked="" type="checkbox"/>	<b>COMMENTS</b>
Song Leader		
Viable group of singers		
Contact person at event details		
Publicity		
Songs		
Song sheet preparation		
Sign-up sheet		
Extra rehearsals required		
Banner		
Travel arrangements info		
Accommodation info		
Meeting Place		
Reminder about Performance notes		
<b>DAY OF EVENT</b>		
Make contact with link person		
Banner - organise carriers, explain timing		
Liaise with Song Leaders		
Explain Demo Etiquette		
Direct choir to starting point		
Keep choir together on march		
<b>AFTER EVENT</b>		
Feedback to committee		
Feedback for website		